



*Join the always-growing family at Ellsworth Cooperative Creamery at our Wohlt Creamery in New London, WI, as we work with our cooperative of local farmers to create award-winning cheese!*

***Committed to our Team, Craft & Community, Since 1910***

While we cannot guarantee current openings for the following job opportunities, if you are interested in working with us, please complete our Employment Application (located on the Careers page of our web page) and indicate your position interest on the application.

Job opportunities in Wohlt Creamery (Click on one of the below hyperlinks to go directly to the job summary of interest to you):

**Processing/Production**

**Shipping Warehouse**

**Packaging Team Member**

**Processing & Sanitation**

**Product Stacker – Warehouse Team Member**

\*Starting wage for all positions is \$17.81/hr. with an additional \$1/hr. for hours worked between 6 PM and 6 AM.

*Note: This information is provided as a high-level summary and does not reflect all duties, responsibilities, and qualifications. Additionally, these items are subject to change and are not a promise of employment.*



## Processing/Production

### DUTIES AND RESPONSIBILITIES:

- Rotate into all positions of processing including batching, barrel dumping, ingredient batching and track (slabs of cheese that go to the cookers).
- Inspect all raw cheeses for mold, dirt or unsanitary conditions and properly discard any unusable product.
- Move necessary product ingredients to staging area for restacking.
- Properly organize storage of ingredients and raw cheese supplies.
- Complete training on hand trucks, forklifts and other power equipment necessary to successfully complete job functions.
- Properly use cheese scale to accurately weight the needed amount of cheese slabs requested by each formulation.
- Work cohesively with Quality Assurance Supervisor to report any questionable quality or unsanitary findings.

**Schedule:** 1<sup>st</sup> Shift Monday-Friday

[Click Here to return to top.](#)



## Shipping Warehouse

### DUTIES AND RESPONSIBILITIES:

- Ensure that all paperwork necessary for pickups is accounted for; this includes daily scanning of BOL's, manifests and pick tickets
- Work cohesively with Ellsworth Customer Service Specialist to communicate any returns and scan over all documentation that comes back with the product.
- Stacking of previous day's production run into specified pallet pattern.
- Organize pallets in shipping bay to coincide with scheduled shipping departures.
- Thorough understanding and adherence to shipping policy when it comes to loading shipments and matching PO numbers to ensure accurate loads are shipped.
- Safely racking hot finished products into blast cooler.

**Schedule:** 1<sup>st</sup> and 2<sup>nd</sup> Shifts Monday-Friday

[\*Click Here to return to top.\*](#)



## Packaging Team Member

### DUTIES AND RESPONSIBILITIES:

- Able to keep pace with fill machine at or above standard rate.
- Responsible for manually packing of individual finished foods into retail cartons, bulk cartons, and master cases.
- Thorough understanding and ability to rotate into all positions of packaging including filling, labeling, box preparation and palletizing.
- Complete training on hand trucks, forklifts, and other power equipment necessary to successfully complete job functions.
- Package and seal cheese products in correct packaging specific to the customer's order.
- Assure quality packaging remains intact while observing every 5th container for tears or discoloration in pouches and confirming accurate weight of product.
- Maintain proper line speed of approximately 36 loaves per minute.
- Assure proper labels are being used respective to the customer order and are properly attached to the product. Hand labeling may be necessary for some orders.

**Schedule:** 1<sup>st</sup> Shift Monday-Friday

**[Click Here to return to top.](#)**



## Processing & Sanitation

### DUTIES AND RESPONSIBILITIES:

- Thorough understanding and ability to rotate into all positions of processing including batching, barrel dumping, ingredient batching and track.
- Inspect all raw cheeses for mold, dirt or unsanitary conditions and properly discard any unusable product.
- Move necessary product ingredients to staging area for restacking.
- Properly organize storage of ingredients and raw cheese supplies.
- Complete training on hand trucks, forklifts and other power equipment necessary to successfully complete job functions.
- Properly use cheese scale to accurately weight the needed amount of cheese slabs requested by each formulation.

**Schedule:** 2<sup>nd</sup> Shift Monday-Friday

[Click Here to return to top.](#)



## **Product Stacker – Warehouse Team Member**

### **DUTIES AND RESPONSIBILITIES:**

- Stacking of previous day's production run into specified pallet pattern.
- Maintain a well-organized and sanitary workspace according to the company's required Good Manufacturing Practices.
- Other duties as appropriate or assigned.

**Schedule:** Part-time - 1<sup>st</sup> Shift Monday-Friday

[\*Click Here to return to top.\*](#)